

EMS PROCEDURE: LEGAL AND OTHER REQUIREMENTS

I. Purpose

To provide a standard procedure to identify environmental legal and other requirements applicable to environmental aspects and impacts associated with with TYAD's activities, products and services. Implementation of this procedure will ensure that applicable environmental legal and other requirements are identified for all TYAD existing and future activities, products, and services. It will also ensure that all TYAD employees have access to applicable environmental legal and other requirements.

II. Scope

This procedure covers laws, regulations, and other requirements established at the federal, state, and local level that apply to the environmental aspects of TYAD's activities, services, and products.

III. Definitions

Legal Requirements: Laws, regulations, permits, contracts, memorandums of agreement and consent orders applicable to TYAD's activities, products and services.

Other Requirements: Standard industry practices (e.g., ANSI, ASTM, ACIGH, NIOSH, Mil-Spec), consensus standards, installation policies, and voluntary codes of conduct.

IV. Supporting Documents

1. Form 5, Checklist For Environmental Aspects
2. Form 6, Environmental Aspects And Impacts
3. Form 8, Legal And Other Requirements

V. Procedures

1. The Chief of the Environmental Management Division is responsible for tracking applicable laws and regulations, identifying those related to TYAD's activities, products and services. They are also responsible for evaluating the potential impacts of these laws and regulations on TYAD.
2. TYAD will employ a variety of techniques and information sources to track, identify and evaluate applicable laws and regulations. These sources will be

monitored on a regular basis to ensure that new issues are identified in a timely manner.

3. As necessary, TYAD will use the legal office to assist in evaluating applicable laws and regulations or in developing programs in response to changes.
4. TYAD will disseminate information on applicable laws and regulations and their potential impacts on the installations activities, products, and services to the EMS coordinator and appropriate personnel.
5. TYAD will maintain copies of significant applicable environmental laws and regulations.
6. If site audits indicate that additional laws and regulations must be tracked and evaluated, TYAD will ensure these activities take place.