

HOW TO DO BUSINESS WITH FEDERAL GOVERNMENT AGENCIES – GENERAL INFORMATION AND WEB SITES

SYSTEM FOR AWARD MANAGEMENT (SAM)

Prospective vendors must first register here to become eligible to receive an award. SAM is the primary registrant database for the U.S. Federal Government. SAM collects, validates, stores, and disseminates data in support of agency acquisition missions, including Federal agency contract and assistance awards such as grants and cooperative agreements. Both current and potential federal government registrants are required to register in SAM in order to be awarded contracts by the federal government. Registrants are required to complete a one-time registration to provide basic information relevant to procurement and financial transactions. Registrants must update or renew their registration at least once per year to maintain an active status. SAM validates the registrant information and electronically shares the secure and encrypted data with the federal agencies' finance offices to facilitate paperless payments through electronic funds transfer (EFT). Additionally, SAM shares the data with federal government procurement and electronic business systems. Please note that any information provided in your registration may be shared with authorized federal government offices. Registration in SAM is free; however, registration does not guarantee business with the federal government.

<https://www.sam.gov>

FEDERAL BUSINESS OPPORTUNITIES (FBO)

This FBO website is the US Government's one-stop virtual marketplace. Through this single point-of-entry, commercial vendors and government buyers are invited to post, search and retrieve opportunities solicited by the entire Federal contracting community.

<https://www.fbo.gov>

SEARCH FOR AND ACCESS SOLICITATIONS

Army Single Face to Industry (ASFI) Acquisition Business website. In addition to viewing open Request for Quotations (RFQs) from any Army contract office, you can also view awards.

<https://acquisition.army.mil/asfi>

GENERAL SERVICES ADMINISTRATION (GSA)

Requirements posted on e-Buy are available to GSA Contract holders. This website is an electronic Request for Quote (RFQ) / Request for Proposal (RFP) system designed to allow Federal buyers to request information, find sources, and prepare RFQs/RFPs, online, for millions of services and products offered through GSA's Multiple Award Schedule (MAS) and GSA

<http://www.gsa.gov/ebuy>

U.S. ARMY CORPS OF ENGINEERS (COE)

For information on how to do business with the COE, go to

<http://www.usace.army.mil/BusinessWithUs.aspx>.

COMPUTER HARDWARE, ENTERPRISE SOFTWARE AND SOLUTIONS (CHESS)

CHESS is the Army's designated Primary Source for commercial IT.

<https://chess.army.mil/>

POST CONTRACT AWARD INFORMATION

Wide Area Work Flow (WAWF) is a Paperless Contracting Department of Defense (DoD) wide application designed to eliminate paper from the receipts and acceptance process of the DoD contracting lifecycle. It is the DoD-preferred method of invoicing and payment. For information about using WAWF or have any invoicing or payment questions, contact 570-615-8733.

<https://wawf.eb.mil>

MY INVOICE

myInvoice is an interactive web application developed specifically for contractors/vendors to obtain invoice status on DoD contracts. It is available 24/7.

<https://myinvoice.csd.disa.mil/>

OTHER INFORMATION

Contact the General Services Administration (GSA) for info on how to establish a GSA contract.

<http://www.gsa.gov/>

The U.S. Small Business Administration site offers programs and services to help a small business start, grow and succeed.

<http://www.sba.gov>

PTACs

Procurement Technical Assistance Centers (PTACs) form a nationwide network of procurement professionals dedicated to providing you - *at little or no cost*:

- An understanding of the requirements of government contracting, and
- The know-how to obtain and perform federal, state, and local government contracts
- Copies of military specifications and standards

To Find a PTAC near you, search on <http://www.aptac-us.org/new/>.