



Tobyhanna Villas

*in the Poconos
Vacation Homes, Business Suites
& Recreation Cottages*

*(570) 615-8529
(570) 615-6343
(570) 61-LODGE*

Daily Rate: \$77.00 for Business Suites for up to 2 people- \$5.00 charge per day will be added per person if exceeds 2 people. \$95.00 for each Vacation Home for up to 4 people- \$5.00 charge per day will be added per person if exceeds 4 people.

Payment: If checking in at Security or The Mack Fitness Center (BLDG 34), payment will be charged to your card on file the next business day. Cash, Personal Check, Travelers Check and Credit Cards are accepted. We accept Visa and Master Card only.

Check In Time: After 1500 (3:00 pm) day of arrival

Check Out Time: No later than 1000 (10:00 am) day of departure

Cancellation: There is a 24 hours cancellation policy; if you do not cancel within 24 hours of day of arrival, you will be charged one (1) nights stay. If you need to cancel a reservation, please call (570) 615-6343. Leave message if no answer.

Maid Service: Maid service is provided 7 days a week, except for holidays. In an effort to conserve energy and the environment we ask that you reuse your towels. If you would like to participate in our green program, we ask that you hang your towels. If you prefer clean towels daily, just leave them on the floor and we will be happy to supply you with new towels. Extra linens, towels and washcloths will be supplied upon request by calling (570) 615-6343. Guests are responsible for missing or broken items and will be charged accordingly.

Telephone: Telephones are available in each guesthouse. Room to room calls may be made by locating the phone number list in your guestbook located in your room.

Instructions:

Local Calls (no charge) - Dial 9 plus the number

Defense Switched Network (DSN) - Dial 88 plus the number

Personal Long Distance - Dial 9 + 1 + carrier access code ex: 9-1-800-CALL-ATT

Guesthouse Keys: A \$5.00 charge per key will be applied if keys are not returned. You may also leave keys in your room at check out if payment arrangements have already been made.

Pickup/Drop Off: You may pick up/drop off your keys during these hours in these locations:

The Mack Fitness Center:

Monday - Thursday: 0600-1900

Friday: 0700-1530

Saturday & Sunday: Closed, See Below

In the event The Mack Fitness Center is closed, you may go to BLDG 20 (Security) to pick up / drop off your keys. They are located at the end of the main parking lot. They can be reached at: (570) 615-7550.

Thank you for choosing Tobyhanna Villas in the Poconos. We appreciate your patronage and we look forward to accommodating you in the future.

For more information, please call the Villa Registration Office: (570) 615-6343. Villa staff will be happy to answer any questions.

SORRY, PETS & SMOKING ARE PROHIBITED!